

**City-County Health District
Public Health and Home Care**

BARNES COUNTY COURTHOUSE
230 4TH Street NW Room 102
Valley City, ND 58072

Telephone 701-845-8518
FAX 701-845-8542
Web: www.co.barnes.nd.us/dept/cch/

CERTIFIED HOME HEALTH AGENCY
PUBLIC HEALTH SERVICES
SERVING BARNES COUNTY

BOARD MEETING AGENDA

Monthly Meeting

**Tues., July 24, 2012
Commissioner's Room 4:00 p.m.**

CALL TO ORDER
APPROVAL OF AGENDA
SECRETARY'S MINUTES
DIRECTOR'S REPORT
VOUCHERED EXPENSES
FINANCIAL REPORT

OLD BUSINESS:

- 1) **ACHIEVE grant update**
- 2) **Chronic Disease Management update**
- 3) **Electronic Medical Records update**
- 4) **Community Health Assessment August 28th 8am-12noon**
- 5) **Erma Overby Scholarship update**
- 6) **CCHD Director Evaluation**
- 7) **Other**

NEW BUSINESS:

- 1) **New Board Member: Welcome Dr. Madeline Luke**
- 2) **New Forms/Policies**
- 3) **Other**

Next meeting: Tuesday, August 28, 4pm

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CERTIFIED HOME HEALTH AGENCY
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SERVING BARNES COUNTY

BOARD MEETING AGENDA

Monthly Meeting

Tues., August 28, 2012
Commissioner's Room 4:00 p.m.

CALL TO ORDER
APPROVAL OF AGENDA
SECRETARY'S MINUTES
DIRECTOR'S REPORT
VOUCHERED EXPENSES
FINANCIAL REPORT

OLD BUSINESS:

- 1) ACHIEVE grant update**
- 2) Chronic Disease Management update**
- 3) Electronic Medical Records update**
- 4) Community Health Assessment August 28th 8am-12noon**
- 5) Erma Overby Scholarship update**
- 6) Other**

NEW BUSINESS:

- 1) 2013 Budget**
- 2) Zostavax standing orders**
- 3) New Forms/Policies**
- 4) Other**

Next meeting: Tuesday, September 25, 4pm

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CERTIFIED HOME HEALTH AGENCY
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SERVING BARNES COUNTY

BOARD MEETING AGENDA

Monthly Meeting

**Tues., Sept. 25, 2012
Commissioner's Room 4:00 p.m.**

CALL TO ORDER
APPROVAL OF AGENDA
SECRETARY'S MINUTES
DIRECTOR'S REPORT
VOUCHERED EXPENSES
FINANCIAL REPORT

OLD BUSINESS:

- 1) **ACHIEVE grant update**
- 2) **Chronic Disease Management update**
- 3) **Erma Overby Scholarship update**
- 4) **Community Health Assessment**
- 5) **2013 Budget**
- 6) **Other**

NEW BUSINESS:

- 1) **CCHD Continuity of Operations Plan**
- 2) **Public Health Accreditation**
- 3) **SANE/SART**
- 4) **New Forms/Policies**
- 5) **Other**

Next meeting: Tuesday, October, 4pm

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CERTIFIED HOME HEALTH AGENCY
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BOARD MEETING AGENDA

Monthly Meeting

Tues., Nov. 27, 2012
Commissioner's Room 3:00 p.m.

CALL TO ORDER
APPROVAL OF AGENDA
SECRETARY'S MINUTES
DIRECTOR'S REPORT
VOUCHERED EXPENSES
FINANCIAL REPORT

OLD BUSINESS:

- 1) **ACHIEVE grant update**
- 2) **Chronic Disease Management update**
- 3) **Erma Overby Scholarship update**
- 4) **Community Health Assessment update**
- 5) **Public Health Accreditation/CCHD Strategic Planning**
- 6) **Other**

NEW BUSINESS:

- 1) **Measure 4; ND Smoke Free Law update**
- 2) **SACCHO video**
- 3) **New Forms/Policies**
- 4) **Other**

Next meeting: Tuesday, Dec. ?, 2012 or Jan. 22, 2013, 3 p.m.

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CERTIFIED HOME HEALTH AGENCY

PUBLIC HEALTH SERVICES

SERVING BARNES COUNTY

BOARD MEETING AGENDA

Tues., Jan. 24, 2012

Commissioner's Room 4:00 p.m.

Monthly Meeting

CALL TO ORDER
APPROVAL OF AGENDA
SECRETARY'S MINUTES
DIRECTOR'S REPORT
VOUCHERED EXPENSES
FINANCIAL REPORT

OLD BUSINESS:

- 1) **ACHIEVE grant update**
- 2) **Outreach Grant update**
- 3) **NALBOH**
- 4) **CoaguChek purchase**
- 5) **Other**

NEW BUSINESS:

- 1) **Election of Officers**
- 2) **Year End 2011**
- 3) **Annual review of by-laws**
- 4) **New Forms/Policies**
- 5) **Other**

Next meeting: ? February 28 (Theresa unavailable on this date)

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CERTIFIED HOME HEALTH AGENCY

PUBLIC HEALTH SERVICES

SERVING BARNES COUNTY

BOARD MEETING AGENDA

Tues., Feb. 22, 2012

Commissioner's Room 1:00 p.m.

Monthly Meeting

CALL TO ORDER
APPROVAL OF AGENDA
SECRETARY'S MINUTES
DIRECTOR'S REPORT
VOUCHERED EXPENSES
FINANCIAL REPORT

OLD BUSINESS:

- 1) **ACHIEVE grant update**
- 2) **Outreach Grant update**
- 3) **Annual review of by-laws (tabled in January)**
- 4) **Office Furniture estimate**
- 5) **Other**

NEW BUSINESS:

- 1) **Chronic Disease Management Program Education**
- 2) **AED webtrakker**
- 3) **Review Program Evaluations**
- 4) **New Forms/Policies**
- 5) **Other**

Next meeting: ? March 27 (Theresa at Evidence Based Public Health Course)

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BOARD MEETING AGENDA

Tues., Mar. 20, 2012

Monthly Meeting

No Meeting this month due to lack of agenda items.

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CERTIFIED HOME HEALTH AGENCY

PUBLIC HEALTH SERVICES

SERVING BARNES COUNTY

BOARD MEETING AGENDA

Tues., April. 24, 2012

Commissioner's Room 4:00 p.m.

Monthly Meeting

CALL TO ORDER
APPROVAL OF AGENDA
SECRETARY'S MINUTES
DIRECTOR'S REPORT
VOUCHERED EXPENSES
FINANCIAL REPORT

OLD BUSINESS:

- 1) **ACHIEVE grant update**
- 2) **Outreach Grant update**
- 3) **Other**

NEW BUSINESS:

- 1) **2011 Public Health Service Award presentation; Mary Simonson @ 4pm**
- 2) **County Health Rankings**
- 3) **Program Evaluations**
- 4) **New Forms/Policies**
- 5) **Other**

Next meeting: Tuesday, May 22, 4pm

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CERTIFIED HOME HEALTH AGENCY
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BOARD MEETING AGENDA

Monthly Meeting

Tues., May 22, 2012
Commissioner's Room 4:00 p.m.

CALL TO ORDER
APPROVAL OF AGENDA
SECRETARY'S MINUTES
DIRECTOR'S REPORT
VOUCHERED EXPENSES
FINANCIAL REPORT

OLD BUSINESS:

- 1) **ACHIEVE grant update**
- 2) **Outreach Grant update**
- 3) **Other**

NEW BUSINESS:

- 1) **School Infection Control Booklet**
- 2) **Marcie Bata; Environmental Health Practitioner**
- 3) **Professional Person's Committee Meeting**
- 4) **Program Evaluations**
- 5) **Staffing Discussion**
- 6) **CCHD Program Diagram**
- 7) **Tour CCHD office; New Home Care Furniture, exam room door, etc.**
- 8) **New Forms/Policies**
- 9) **Other**

Next meeting: Tuesday, June 26, 4pm

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BOARD MEETING AGENDA

Monthly Meeting

Tues., June 26, 2012
Commissioner's Room 4:00 p.m.

CALL TO ORDER
APPROVAL OF AGENDA
SECRETARY'S MINUTES
DIRECTOR'S REPORT
VOUCHERED EXPENSES
FINANCIAL REPORT

OLD BUSINESS:

- 1) **ACHIEVE grant update**
- 2) **Chronic Disease Management update**
- 3) **Tour CCHD office; New Home Care Furniture, exam room door, etc. (for those unable in May)**
- 4) **Other**

NEW BUSINESS:

- 1) **Review Home Care Cost Report information**
- 2) **Board Member updates**
- 3) **Electronic Medical Records**
- 4) **Public Health Scholarship discussion**
- 5) **Master's in Public Health Program @ UND/NDSU**
- 6) **Community Health Assessment**
- 7) **New Forms/Policies**
- 8) **CCHD Director Evaluation**
- 9) **Other**

Next meeting: Tuesday, July 24, 4pm (if needed)

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BOARD MEETING AGENDA

Monthly Meeting

**Tues., June 26, 2012
Commissioner's Room 4:00 p.m.**

CALL TO ORDER
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FINANCIAL REPORT

OLD BUSINESS:

- 1) **ACHIEVE grant update**
- 2) **Chronic Disease Management update**
- 3) **Electronic Medical Records update**
- 4) **Community Health Assessment August 28th 8am-12noon**
- 5) **Erma Overby Scholarship update**
- 6) **CCHD Director Evaluation**
- 7) **Other**

NEW BUSINESS:

- 1) **New Board Member: Welcome Dr. Madeline Luke**
- 2) **New Forms/Policies**
- 3) **Other**

Next meeting: Tuesday, August 28, 4pm

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BOARD MEETING AGENDA

Monthly Meeting

Tues., Oct. 23, 2012

3:00pm

No Meeting this month due to lack of agenda items.

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BOARD MEETING AGENDA

Dec., 2012

Monthly Meeting

No Meeting this month due to lack of agenda items.